**Application form for mentees**

You decided to register as a mentee. We are looking forward to it! On the following pages we ask you for some information about you: your personal data, your studies and your potential mentor.

Please send the completed questionnaire imos@uos.de.

Regards
the imos -Team

**Zur Person**

|  |  |  |  |
| --- | --- | --- | --- |
| Surname(s):  |       |  |  |
| Name: |       |  |  |
| Adress (street, zip code, city): |       |       |       |
| Telephone: |       |  |  |
| Email: |       |  |  |
|  |  |  |  |
| Gender: | female [ ]  | male [ ]  | diverse [ ]  |
| Age: |       |  |  |
| Nationality: |       |  |  |
| Languages: |       |       |       |
| Preferred language for workshop documents | German [ ]  | English [ ]  |  |
| Married: Children:  | Yes [ ]       |  No [ ]  |  |

**Studies**

|  |
| --- |
| Course of studies:       |
| Major field of studies:       |
| I start my studies as: | undergraduate [ ]  | postgraduate [ ]  |  |
| I start in the 1st semester: | Yes [ ]  | No [ ]  |  |
| Scheduled end of studies :       |

**Further information:**

Special interests, experiences, skills:

Further details about me:

**Mentoring**

I participate in this mentoring because:

My personal goals as a Mentee are

I would consider the mentoring to be successful if:

|  |  |  |  |
| --- | --- | --- | --- |
| My future mentor should be: | female [ ]  | male [ ]  | No preference [ ]  |

Concerning your studies or other relevant aspects at university, in which areas do you want to have some support or counseling (you can check more than one answer)?

|  |  |
| --- | --- |
| * Arrangement and organization of your studies
 | [ ]  |
| * Organization of your everyday life, e.g. finding a job
 | [ ]  |
| * Organization of work, working methods and learning strategies
 | [ ]  |
| * Preparation of presentations and papers or an introduction of how to work scientifically
 | [ ]  |
| * Contact and how to interact with professors and fellow students
 | [ ]  |
| * Insight into the structure of the university
 | [ ]  |
| * Compatibility of studies and personal life
 | [ ]  |
| * Orientation in Osnabrück
 | [ ]  |
| * Compatibility of studies and own children
 | [ ]  |
| * Get to know German culture better
 | [ ]  |

Other topics, pleas specify:

Would you like to have an Academic Mentor\*? Yes [ ]  No [ ]

**\*Please note:**

Having an academic mentor means that you will receive additional academic support. This requires being proactive and preparing the meetings with your mentor e.g. both individually and potentially within a peer group. For Cognitive Science students there is a specific scientific mentoring. If you choose “no” you can also ask for an academic mentor later during the program. However, it could take some time to find an appropriate mentor for you in the middle of the semester.

**Already set intercultural mentoring events** (workshops and meetings in the winter semester 19/20):

* "How to study in Germany" (*date follows*)
* “Regulars' table“ & Kick-off meeting with other mentees (Monday, 04.11.19)
* “Get together with academic mentors” (Thursday, 07.11.2019)[[1]](#footnote-1)
* "Bazaar of cultures - Getting to know people and cultures" (Saturday, 23.11.2019)
* “Closing event“ (Saturday, 18.01.2020)

**Consent form**

According to German and EU legislation here will follow three different consent forms. 1. Participation at imos, 2. Compiling, processing and saving your personal data, and 3.use of photos taken at imos events. As those are legal texts they might be difficult to understand. We will happily assist you in order to make sure you understand what is written. If you agree, please check the box. If not, leave it empty.

**Consent form for participation at imos**

I am willing to meet my mentor at least once a month. Moreover I will participate in the evaluation of the intercultural mentoring of University Osnabrück.

I have read the “consent form for participation at imos” and I agree to the stated terms and conditions [ ]

**Information on data protection**

For the successful implementation of the Intercultural mentoring of University Osnabrück (imos) personal data such as name, address, phone number, and mail address are needed. Therefore I agree to process and save my personal data for the usage within the Intercultural mentoring program (match your questionnaire to your mentor invitation to common events and activities, reminders for evaluation and reports).It is particularly necessary to transfer your data to potential mentors. Your data will be saved only for the time it is needed for the mentoring and will be deleted after 10 years latest (01.01.2028). You can always make inquiries (§§15 DSGVO), and ask for correction, deletion and blockage (§§17 DSGVO) of your personal data. Moreover you can always make use of your right of objection without giving reasons and change or revoke your consent for the future. Please inform imos postally (Seminarstr. 20, 49074 Osnabrück) or via mail (imos@uos.de) of your revocation

I have read the “Information on data protection“(including transmission of personal data to potential student and scientific mentors.) and agree. [ ]

**Model Release**

Transfer of usage rights in accordance with Section 22 of the German Law on the Protection of Copyright in Works of Art and Photographs (KunstUrhG)

We as the imos-team want to demonstrate what we do within the mentoring. For this aim we want to take and publish photos that may show our participants at one of our imos-events. For doing this, we need your permission. Please read the following declaration carefully. If you agree with the terms, give your confirmation. If not, just leave it blank. As far as content is concerned, the right covers use in printed media, on the internet, in newsletters, on CDs, DVDs and other storage media, in particular, however, for the purpose of designing the imos website and sub-pages, school websites, as well as in the imos social networks (social media, most importantly Facebook, e.g. our private imos-group or the public imos fan page). The usage right also includes any digitization that may be necessary and electronic image processing. I understand that I may refuse to give a declaration of consent and that I may revoke such declaration of consent with future effect. I hereby grant of the Intercultural Mentoring at the University of Osnabrück (imos) the royalty-free right, without limitation in space and time, to use photographs featuring a picture of me. [ ]

1. This get together only is relevant for students having or asking for an academic mentor. [↑](#footnote-ref-1)